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**From:** Mutter, Andrew [mutter.andrew@epa.gov]  
**Sent:** 12/4/2018 11:39:53 PM  
**To:** Benevento, Douglas [benevento.douglas@epa.gov]; Thomas, Deb [thomas.debrah@epa.gov]; Garvey, Megan [garvey.megan@epa.gov]; Davis, Patrick [davis.patrick@epa.gov]; Smidinger, Betsy [Smidinger.Betsy@epa.gov]; Murray, Bill [Murray.Bill@epa.gov]  
**CC:** Stavnes, Sandra [Stavnes.Sandra@epa.gov]; Ostendorf, Jody [ostendorf.jody@epa.gov]; Vranka, Joe [vranka.joe@epa.gov]; Wardell, Christopher [Wardell.Christopher@epa.gov]  
**Subject:** FW: Confirmation hearing preparation- due 12pm December 14

Doug and Deb,

For your awareness. Jody is starting the initial coordination with EPR on this task. We have a short suspense date: 13 Dec 1200 MST.

Best regards,

Andrew

**Andrew Mutter**

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**From:** Levine, Carolyn

**Sent:** Tuesday, December 4, 2018 4:11 PM

**To:** Gutro, Doug <Gutro.Doug@epa.gov>; Wintrob, Paul <Wintrob.Paul@epa.gov>; Dumville, Kelsey <Dumville.Kelsey@epa.gov>; Mears, Mary <Mears.Mary@epa.gov>; Rini, Sophia <Rini.Sophia@epa.gov>; Mata, Carsen <Mata.Carsen@epa.gov>; Nitsch, Chad <Nitsch.Chad@epa.gov>; Ferrell, Mark <Ferrell.Mark@epa.gov>; Hamilton, Brian <Hamilton.Brian@epa.gov>; Wise, Allison <Wise.Allison@epa.gov>; Myers, Bryan <Myers.Bryan@epa.gov>; Deamer, Eileen <deamer.eileen@epa.gov>; Fortin, Denise <Fortin.Denise@epa.gov>; Kelley, Jeff <kelley.jeff@epa.gov>; Rowan, Anne <rowan.anne@epa.gov>; Carey, Curtis <Carey.Curtis@epa.gov>; Sanders, LaTonya <Sanders.Latonya@epa.gov>; Mutter, Andrew <mutter.andrew@epa.gov>; Ostendorf, Jody <ostendorf.jody@epa.gov>; Holsman, Marianne <Holsman.Marianne@epa.gov>; Schuster, Cindy <Schuster.Cindy@epa.gov>; Bokun, Lisa <Bokun.Lisa@epa.gov>  
**Cc:** Janifer, Pamela <Janifer.Pamela@epa.gov>; Snyder, Raquel <Snyder.Raquel@epa.gov>  
**Subject:** Confirmation hearing preparation- due 12pm December 14

Hello again regions,

In preparation for Acting Administrator's confirmation hearing (date tbd) OCIR is preparing a briefing book with one-pagers on topics identified below which mirror the issues that you prepared bullets for the member meetings. Please develop and/or update fact sheets from the August 2018 SEPW hearing for the hearing prep binder. Please let me know if you need copies.

All fact sheets are due to me/my team (cc'd) by 2:00pm EST, Thursday, December 13 to allow OCIR as well as OLEM and OECA time to complete review to deliver the final book to Acting Administrator Wheeler.

Below is the format for developing the fact sheets, which should be no more than one-page:

## **HEARING TOPIC**

### **Issue:**

*Describe the specific issue in 1-3 sentences.*

### **Background:**

- *In a concise manner, describe the pertinent historical background information.*

### **Key Points:**

- *What does the Administrator need to know about this issue?*
- *Are there political sensitivities?*
- *Is the Agency planning any major actions on the specific topic?*
- *What, if any, are the risks with this issue?*

### **Talking Points:**

- *This must be limited to 2-3 points.*
- *Each talking point should reflect the information most salient to get across at a hearing.*
- *Each talking point should be no more than 1 sentence.*
- *Do not use generic language.*
- *The Administrator must be able to read the talking points verbatim, if needed.*

### **Q&A for AAship prep meeting with AAW:**

1-3 questions, depending on number of sites

### **FORMAT:**

Times New Roman

Font size 12

1" left and right margins; .7" top and bottom

Left justified.

Bullet style used in this guidance.

Page number bottom center

### **ISSUES:**

#### **Regions:**

##### **R1: Senator Sheldon Whitehouse**

- Centerdale Manor

##### **R2: Senator Cory Booker**

- Passaic River
- Berry's Creek Study Area
- American Cyanamid

- Lower Hackensack

**R2: Senator Kirsten Gillibrand**

- Hudson River PCBs
- Saint Gobain Performance Plastics/Hoosick Falls

**R3: Senator Tom Carper**

- Delaware, Sand & Gravel Landfill; Hockessin Groundwater Site; Newark South Ground Water Plume Site

**R3: Senator Shelley Moore Capito**

- Minden, WV
- Flint/BSAF site in Huntington, WV (RCRA site)

**R4: Senator Roger Wicker**

- Grenada Manufacturing, LLC (aka Rockwell International Wheel & Trim/Rockwell Grenada)
- MS Phosphates Corp.
- Pearl River Flood Control Project

**R4: Senator Richard Shelby**

- 35th AVENUE SUPERFUND SITE

**Senator Tammy Duckworth**

- Enforcement of Methane Emissions/Chicago Manganese

**R6: Senator James Inhofe**

- Tar Creek
- Henryetta Iron and Metals Removal

**R6: Senator John Boozman**

- Vertac
- Brown Tree Care site, Belle Vista

**R7: Senator Joni Ernst**

- Des Moines TCE

**R8: Senator Steve Daines, Senator John Tester**

- Silver Bow Creek Butte/Area Superfund site and the Anaconda Smelter

**R10: Senator Jeff Merkley**

- Portland Harbor

Please let me know if you have any questions.

Thank you!

Carolyn

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